

Normandy by the Sea
Board of Directors
General Session Meeting Minutes
May 17, 2023

Call General Session Call to Order

- Meeting called to order at 6:00 p.m.

Attendance

- Linda Kewin, President
- Regina Balch, Vice-President
- Eileen Quintela, Secretary
- Kathryn Stevenson, Treasurer
- Richard Curley, Director-at-Large
- John Farizell, Management (RPMS)
- Five owners in attendance

Approval of General Session Minutes

- The Board reviewed and unanimously approved the prior meetings minutes as presented.

Work Orders

- The Board reviewed the work order log with no further action taken at this time.

Homeowner Forum (limited to three minutes per Owner)

- No Owners spoke during the forum.

General Session Correspondence

- The Board reviewed four requests from Owners wishing to join the building improvement committee. All were approved to join and will be included on future emails and meeting invites.

Landscape Walk Notes/Proposals

- The Board reviewed the walk notes with no further action taken.

Old Business

- **Community/Building Renovations:** Director Curley shared a few ideas for modernizing the buildings. The topic was then tabled.
- **Balcony Inspections:** The Board received proposals requested but agreed to table the topic at this time.

New Business

- **Entry Tree/Insurance Claim:** The Board unanimously agreed to accept the settlement from insurance, remove the stump and plant a new tree.
- **Cameras:** The Board agreed to table the topic.

Financial review for the month of March

- The Board reviewed and unanimously approved the financials, as presented, pending yearend CPA review.

Adjournment

- The meeting was adjourned at 6:37 p.m.

SECRETARY'S CERTIFICATE

By signing below, the Board of the Normandy by the Sea does hereby certify that the foregoing is a true and accurate representation of the General Session meeting which took place on May 17, 2023, as approved by the Chairman of the Meeting and Board of Directors.

Linda Kewin

[Linda Kewin \(Jul 1, 2023 14:34 PDT\)](#)

Board Member Signature

Jul 1, 2023

Date







2023_05_17_GS_Meeting_Minutes_NBTS

Final Audit Report

2023-07-01

Created:	2023-06-30
By:	John Farizell (john@rpmsca.com)
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-  Document created by John Farizell (john@rpmsca.com)
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-  Email viewed by lkewin@roadrunner.com
2023-07-01 - 9:33:12 PM GMT
-  Signer lkewin@roadrunner.com entered name at signing as Linda Kewin
2023-07-01 - 9:34:01 PM GMT
-  Document e-signed by Linda Kewin (lkewin@roadrunner.com)
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