

**Normandy by the Sea  
Open Board Meeting  
October 18, 2023**

The meeting was called to order in the clubhouse at 6:30 by Linda Kewin, Board President. Regina Balch, Richard Curley, Kathi Stevenson attended. One homeowner was also present.

Old Business:

Landscape Report: The Board expressed general satisfaction with LaBahn's work thus far.

A motion was made, seconded, and carried, to ask the landscapers to fill the plant containers with new soil and plants NTE \$500.

Janitorial Service:

The Board expressed satisfaction with the new janitorial service.

Plumbing Project:

The project on the A Building is currently on schedule. Drain Patrol found three additional cracked pipes that need repair. These repairs will incur additional expense. The pipes were in one of the lockers, in A16, and A12. Drain Patrol was directed to move forward with the repairs.

Assessment Project:

In a motion made, seconded and approved, the board agreed to hire a designer for \$2000 to provide design proposals for the building refurbishment project.

Adjournment to Executive Session:

The regular meeting was adjourned. The homeowner was excused.

Executive Session:

The executive session was called to order by Linda Kewin.

Management issues regarding RPMS were discussed.

The meeting was adjourned.

Respectfully submitted,

*Linda Kewin*

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Linda Kewin

2/25/2024

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