

Normandy by the Sea
Open Board Meeting
Wednesday, December 13, 2023
424 Stratford Ct. Unit A11

The meeting was called to order at 6:30 pm by Linda Kewin, Board President. Board members Regina Balch, Richard Curley, and Eileen Quintela attended. Homeowners Jim Jelley, Mr. And Mrs. Stalling and Cheri Templeton also attended.

Building Exterior Update:

- Richard updated the board on the progress of the solar and building exterior projects. Solar installation is likely to begin in February or March. Johnson Solar requires a \$10,000 payment before work can begin.
- Morrison Construction has currently “penciled in” Normandy for the project to begin in the summer of 2024. The current estimate is \$266,000, however, that price needs to be updated to include repair around the hallway windows. Once construction begins Normandy will need to submit 3 payments to Morrison. The Property Committee recommends that balcony repairs receive top priority.

Transition to Prescott:

Current contracts and invoices

The following items will need to be followed up by Prescott:

- B Building garage gate has yet to be installed. Normandy paid Ace \$10,000 to manufacture and install the gate. The status of the project is unknown.
- Josh Nelson gave Linda an invoice of \$1221.00 in case it is lost in the transition. He has submitted it to RPMS for payment by December 1.

Maintenance List:

- Purchase a new hose for the clubhouse to facilitate watering of container plants.
- Paint and repair elevator room doors
- Paint and repair or replace the B Building side entrance door that does not close consistently.
- Check with Drain Patrol regarding the light well drains that tend to flood into the hallway during heavy rainstorms.
- Clean the carpets in both buildings.
- Explore installation of security cameras.

The meeting was adjourned.

Respectfully submitted,

Linda Kewin

Linda Kewin

2/25/2024
